

## **Tenants Fees Schedule**

- **Holding deposit: 1 week's rent**
- **Change of sharer /addition to tenancy agreement £50.**
- **Interest on late rental payments: 3% above Bank of England base rate calculated daily.**
- **Providing a landlord reference at the end of the tenancy: £25**
- **Lost key / Security Devices: From £20**

**Holding deposit** – The Holding Deposit is not refundable if you:

provide false or misleading information.

fail a right to rent check.

withdraw from the property; or

fail to take all reasonable steps to enter into a tenancy agreement.

**Change of Sharer:** To cover the costs associated with taking landlord's instructions, new tenant referencing and Right-to-Rent checks, deposit registration as well as the preparation of new documents.

**Interest on late rental payments:** Interest at 3% above the Bank of England Base Rate from Rent Due Date calculated daily until paid.

**Lost Keys or Security devices**

Tenants are liable for the cost of replacing any keys or security devices. If the loss results in locks needing to be changed, the actual costs of a locksmith, new lock and replacement keys for the tenant, landlord any other persons requiring keys will be charged to the tenant.